|  |  |
| --- | --- |
| **SENIOR ENGINEER SCHEMES AND MAJOR MAINTENANCE**  **SALARY GRADE: HBC8: 28-31** | Halton Borough Council  resourcing@halton.gov.uk |
| Working at Halton | |
| All our colleagues at Halton have made a positive commitment to delivering great outcomes for our communities. Whoever joins us will share that passion for outstanding service, and strongly align with the values which define our workplace culture:   * Working Together – building fantastic relationships with colleagues and customers * Continuous Improvement – keeping great service delivery at the heart of everything we do * Personal Growth – learning, growing and developing ourselves * Accountability – doing what we say we are going to do * Inspiring Leadership – positive roles models and leading by example   *To read more about our values, click* [*HERE*](https://haltoncouncilcareers.co.uk/values/)  **We are immensely proud that when asked what’s great about working for Halton, the most popular response from our workforce has been ‘*our colleagues’*.**  Aside from working with a great team, our employees have access to a fantastic range of benefits, including:   * A generous annual holiday allowance starting at 34 days per year (including bank holidays), increasing with long service * Membership of our defined benefit, salary-linked pension scheme with generous Employer Contributions * 3 x Salary Life Cover via Local Government Pension Scheme * Investment in your personal development * Free Car Parking at HBC sites * Flexible / hybrid working arrangements available * Extensive employee benefits platform including discounted shopping, car leasing, gym memberships, wellbeing hub and Employee Assistance Programme. * Essential Monthly Car User Allowance   *For further information about all the benefits we offer, please click* [*HERE*](https://haltoncouncilcareers.co.uk/benefits/)*.* | |
| About the Job Prepare and implement highway capital and major maintenance schemes and related programmes of work, ensuring compliance with relevant legislation and standards. | |
| More specific responsibilities include:   * Undertake surveys, investigations and safety audits and carry out analysis of data and results in connection with highway capital programmes and major maintenance schemes. * Carry out feasibility studies and prepare estimates, project plans, programmes and reports and assist in   the preparation of service plans for submission to service management.   * Design infrastructure maintenance and improvement schemes and systems in compliance with current standards, guidance and advice and in accordance with the Construction, Design and Management (CDM) Regulations. * Evaluate infrastructure design and construction proposals submitted to the Council by developers/ * contractors and other third parties. * Prepare briefs and assist in the supervision and management of consultants undertaking commissions or contracted work on behalf of the Council. * Consult and liaise with elected Members, partner organisations, stakeholders and the public in connection with the service. * Liaise closely with internal and external colleagues and others to ensure informed and effective coordination in relation to schemes with a cross-boundary/City Region reach. * Provide advice and respond to enquiries in connection with the service’s and third party programmes of   work.   * Manage the procurement of works and services in accordance with legislation and the Council’s standing orders, systems and procedures including the monitoring and control of scheme and project budgets. * Supervise scheme implementation/construction including contract administration, payments and settlement of accounts acting as Works Supervisor as required. * Maintain a thorough knowledge of current legislation, standards and practices in connection with the requirements of this post. * Assist in the development and maintenance of the service’s technical, operational and management systems and records. * Prepare clear and concise reports for submission to Management Team, Executive Board and Policy * Performance Boards. * Represent the service at meetings, hearings and courts on matters relating to the service and deputise for the Principal Officer as necessary. * Support the development and maintenance of Halton’s Asset Management Plan by liaising with and providing information to the Highway Asset Officer.   This part of the Job Description is intended to provide more detailed information in relation to the main purpose of the job of a Senior Engineer – Schemes & Major Maintenance.   * Assess, design, procure and supervise major highway maintenance or improvement and capital works, including S278 schemes. * Contribute to the highway inspection function required under Section 58 of the Highways Act. * Support in the preparation of programmes of work for the department. * Provide cover out of hours for highway emergencies and duties in respect of the highway winter maintenance service as necessary (premium payable). * Provide input required to ensure compliance with the Council’s statutory obligations with regard to highway capital works or major maintenance as defined by the Highways Act or successor legislation. * Ensure compliance with relevant legislation, standards, codes of practice, Council policies, financial regulations and standing orders to ensure safe, effective and efficient development and improvement of the Council’s infrastructure. * Undertake all duties to preserve the capital value of the highway infrastructure, ensure the safety of the highway user and allow the highway network to continue to the economic and social well-being of the Borough. | |
|  | |
|  | |
| ABOUT YOU  You will have a Degree in an engineering or transportation related discipline, or equivalent experience  In addition you will have:   * Experience of working within Highways in a local authority or similar organization * Previous experience of working with developers/ contractors * Experience of reviewing and assessing third party/ developer plans * Experience of representing the Council in a range of settings * Successful delivery of highway programmes of work from pre-design to construction and sign-off * Experience of budget monitoring * Experience of commissioning and managing contracts * Experience of bid writing * Experience of project management * Experience of delivering good customer service * Knowledge and understanding of highway and/or traffic law * Detailed knowledge with regard to relevant legislation, technical specifications, standards and codes of practice and ongoing developments in the area of major maintenance/ capital schemes * Some knowledge of the Council’s procurement rules * Developed verbal and written communication skills * Ability to effectively liaise with and advise a wide range of stakeholders * Negotiation and influencing skills * Proficient in the use of specialist technical software relevant to the post * Creative and analytical skills * Ability to monitor and control budgets * Ability to produce clear and concise committee papers/ reports/ briefings   As this role involves regular travel across the borough and sometimes further afield, a driving license and access to a vehicle are essential requirements. Where appropriate, reasonable adjustments will be made in accordance with the provisions of the Equality Act. | |
|  | |  |