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| **Care assistant** **SALARY GRADE: HBC2** | Halton Borough Council resourcing@halton.gov.uk |
| Working at Halton |
| All our colleagues at Halton have made a positive commitment to delivering great outcomes for our communities. Whoever joins us will share that passion for outstanding service, and strongly align with the values which define our workplace culture: * Working Together – building fantastic relationships with colleagues and customers
* Continuous Improvement – keeping great service delivery at the heart of everything we do
* Personal Growth – learning, growing and developing ourselves
* Accountability – doing what we say we are going to do
* Inspiring leadership – positive roles models and leading by example

*To read more about our values, click* [*HERE*](https://haltoncouncilcareers.co.uk/values/)**We are immensely proud that when asked what’s great about working for Halton, the most popular response from our workforce has been ‘*our colleagues’*.**Aside from working with a great team, our employees have access to a fantastic range of benefits, including:* A generous annual holiday allowance starting at 34 days per year (including bank holidays), increasing with long service
* Membership of our defined benefit, salary-linked pension scheme with generous Employer Contributions
* 3 x Salary Life Cover via Local Government Pension Scheme
* Investment in your personal development
* Free Car Parking at HBC sites
* Car leasing schemes / Essential Monthly Car User Allowance\*

*For further information about all the benefits we offer, please click* [*HERE*](https://haltoncouncilcareers.co.uk/benefits/)*.* |
| About the Job  |
| As a Care Assistant, your role will involve looking after the physical, emotional, cultural and social needs of the residents using a person-centered approach. Care Assistants observe and promote the residents’ choice, dignity and privacy. You will also create and maintain good professional relationships with residents, their families and other stakeholders and to adhere to all regulatory and statutory obligations, policies, procedures and guidelines.More specific responsibilities include:* Provide physical, emotional, cultural and intellectual care and support to residents with a wide-range of needs and support them in all aspects of their personal care, including personal hygiene, bathing, dressing and toileting, to enable them to fulfil their aspirations as determined through the individual care planning process.
* Ensure the dignity and privacy of each individual is promoted at all times, and encourage independence as much as possible
* Positively contribute to ongoing care and support assessments and care planning processes through discussion, review processes and attendance at meetings, as well as maintaining and updating records, in line with organisational policies and procedures
* Support with access to a range of opportunities, including those in leisure, educational and employment services via line Managers
* Recognise signs of abuse and immediately report any concerns to the Manager.
* Communicate with a range of stakeholders to promote effective service delivery.
* Ensure information is protected through Data Protection Act/General Data Protection Regulations.
* Observe and promote Health and Safety rules to protect yourself and others.
* Undertake any other duties and responsibilities as may be assigned from time to time, which are commensurate with the grade of the job.
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| About You |
| For this role you will have:* Experience working in a care setting and in addressing the personal care needs of service users in line with individual care plans
* Ability to maintain records as required both verbal and written
* Knowledge of person-centered care
* Ability to effectively communicate with service users and colleagues, both verbally and in writing
* Able to support/encourage service users to undertake physical care needs
* Spoken English language skills
* Ability to work flexible hours when needed and available to cover annual leave and sickness within the home
* Work as a team member

The Council and its schools are committed to safeguarding and promoting the welfare of children, young people and adults and expect all staff, workers and volunteers to share its commitment. |
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