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| **SENIOR CARE ASSISTANT****SALARY GRADE: HBC 5**  | Halton Borough Council resourcing@halton.gov.uk |
| Working at Halton |
| All our colleagues at Halton have made a positive commitment to delivering great outcomes for our communities. Whoever joins us will share that passion for outstanding service, and strongly align with the values which define our workplace culture: * Working Together – building fantastic relationships with colleagues and customers
* Continuous Improvement – Keeping great service delivery at the heart of everything we do
* Personal Growth – Learning, growing and developing ourselves
* Accountability – doing what we say we are going to do
* Inspiring Leadership – positive roles models and leading by example

*To read more about our values, click* [*HERE*](https://haltoncouncilcareers.co.uk/values/)**We are immensely proud that when asked what’s great about working for Halton, the most popular response from our workforce has been ‘*our colleagues’*.**Aside from working with a great team, our employees have access to a fantastic range of benefits, including:* A generous annual holiday allowance starting at 34 days per year (including bank holidays), increasing with long service
* Membership of our defined benefit, salary-linked pension scheme with generous Employer Contributions
* 3 x Salary Life Cover via Local Government Pension Scheme
* Investment in your personal development
* Free Car Parking at HBC sites
* Car leasing schemes

*For further information about all the benefits we offer, please click* [*HERE*](https://haltoncouncilcareers.co.uk/benefits/)*.* |
| About the Job You will oversee the daily operations and performance of a team of Care Assistants, ensuring the consistent delivery of high-quality, person-centered care. Support service users with their personal and practical needs, promoting independence, dignity, and overall well-being in line with individual care plans. |
| More specific responsibilities include:* Proactively manage unexpected situations and emergency scenarios, offering clear leadership and support to staff to maintain service continuity. Step in to perform hands-on and routine care tasks when necessary, ensuring consistent, high-quality care delivery.
* Supervise and delegate responsibilities to a team of Care Assistants, ensuring the effective implementation of service users' care plans. Monitor task completion to maintain high standards of care and ensure all activities meet established quality and compliance requirements.
* Ensure the administration of medication to service users is carried out in accordance with Group Policy and procedures in order to ensure safety.
* Maintain and update care systems and records accurately to ensure up-to-date management information is readily available to support informed decision-making.
* Undertake any other duties and responsibilities as may be assigned from time to time, which are commensurate with the grade of the job.
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| About You |
| You will have proven experience in a care setting, delivering personal care and support in alignment with individual care plans, ensuring a person-centred and dignified approach at all times. You must have an NVQ 2 in Health and Social Care or equivalent. In addition you will have:* Ability to maintain and update records both verbal and written
* Ability to promote independence and appreciate the importance and commitment of anti-discriminatory practice
* Excellent communications skills, with a collaborative approach to positive outcomes
* Confidently work on own initiative as well as an appreciation of working closely with others
* Flexible response to meet service delivery requirements

The Council and its schools are committed to safeguarding and promoting the welfare of children, young people and adults and expect all staff, workers and volunteers to share its commitment. |
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