|  |  |
| --- | --- |
| **STADIUM FACILITIES ASSISTANT** Halton Borough Council  resourcing@halton.gov.uk  **SALARY GRADE: HBC2** |  |
| Working at Halton |
| All our colleagues at Halton have made a positive commitment to delivering great outcomes for our communities. Whoever joins us will share that passion for outstanding service, and strongly align with the values which define our workplace culture:   * Working Together – building fantastic relationships with colleagues and customers * Continuous Improvement – keeping great service delivery at the heart of everything we do * Personal Growth – learning, growing and developing ourselves * Accountability – doing what we say we are going to do * Inspiring Leadership – positive roles models and leading by example   *To read more about our values, click* [*HERE*](https://haltoncouncilcareers.co.uk/values/)  **We are immensely proud that when asked what’s great about working for Halton, the most popular response from our workforce has been ‘*our colleagues’*.**  Aside from working with a great team, our employees have access to a fantastic range of benefits, including:   * A generous annual holiday allowance starting at 34 days per year (including bank holidays), increasing with long service * Membership of our defined benefit, salary-linked pension scheme with generous Employer Contributions * 3 x Salary Life Cover via Local Government Pension Scheme * Investment in your personal development * Free Car Parking at HBC sites * Car leasing schemes   *For further information about all the benefits we offer, please click* [*HERE*](https://haltoncouncilcareers.co.uk/benefits/)*.* |
| About the Job |
| **Role Purpose**  The Facilities Assistant plays a key role within the Stadium Facilities Management team, helping to maintain a clean, safe, and welcoming environment for all visitors and staff.  This role is customer-focused and involves a wide range of cleaning and support tasks that are essential to the smooth running of the stadium and associated hospitality services.  The Facilities Assistant is expected to take a proactive approach to hygiene, cleanliness, safety, and service delivery, while working collaboratively with team members across various functions.  **Main Duties and Responsibilities**  As a Facilities Assistant, you will be responsible for carrying out a variety of cleaning duties both inside and outside the stadium, ensuring high standards of hygiene are consistently maintained. This includes routine cleaning of public and staff areas, as well as the deep cleaning of specific spaces when required. You will also be responsible for restocking hygiene products in toilets, changing rooms, and other designated areas, and ensuring that all cleaning materials are stored and used safely, in accordance with COSHH regulations.  The role involves regular manual handling tasks, such as moving furniture and equipment to enable effective cleaning, and the safe use of various cleaning tools and machinery. You will be expected to follow daily and weekly work schedules, completing all necessary documentation to meet audit requirements and support quality assurance efforts.  In addition to cleaning responsibilities, the Facilities Assistant provides support to the hospitality department and contributes to the maintenance of on-site vending machines, ensuring they are cleaned in line with manufacturer instructions. You will wear the appropriate uniform and personal protective equipment at all times and participate in fire safety procedures, including weekly alarm testing and acting as a fire marshal during evacuations.  The role also involves reporting any health and safety risks, damages, or additional material requirements to the Facilities Supervisor. Other duties may be assigned as needed, provided they are in line with the grade and scope of the position. |
| About You |
| Applicants must demonstrate basic literacy and numeracy skills and have previous experience working in a stadium or similar large venue. A strong understanding of cleaning standards, hygiene protocols, and safe handling of materials is required. The ability to maintain accurate records and follow instructions carefully is essential, as is a methodical and organised approach to day-to-day responsibilities.  Candidates should be confident in using cleaning equipment and basic power tools, and capable of working independently as well as part of a team. Strong communication skills and a proactive attitude towards health and safety are key to success in this role.  While not essential, a qualification in Facilities Management, Cleaning, or a related trade is advantageous. Familiarity with local government practices and procedures would also be beneficial.  The Council and its schools are committed to safeguarding and promoting the welfare of children, young people and adults and expect all staff, workers and volunteers to share its commitment. |
|  |  |
|  |  |
|  |